

**BOARD OF DIRECTORS
SAN JACINTO RIVER AUTHORITY
MINUTES OF REGULAR MEETING
JANUARY 23, 2025**

A regular meeting of the Board of Directors of the San Jacinto River Authority was held at 8:00 a.m., January 23, 2025, at the San Jacinto River Authority General and Administration Building. Notice of said meeting was posted as required by law. President Ronnie Anderson, Vice President Ed Boulware, Secretary Wil Faubel, Secretary ProTem Ricardo Mora, Director Stacey Buick, and Director Stephanie Johnson were present. Treasurer Mark Micheletti was absent. Also in attendance were Aubrey A. Spear, General Manager; Heather Ramsey, Director of Communications and Public Affairs; Ed Shackelford, Director of Operations; Connie Curtis, Director of Technical and Operational Services; Pam Steiger, Chief Financial Officer; Cynthia Bowman, Chief of Staff; Amy Sims, General Counsel, and Mitchell Page, General Counsel.

1. Call to Order

The meeting was called to order at 8:00 a.m.

2. Ceremonial Items

2.1 Invocation

The invocation was delivered by Director Buick.

2.2 Pledges of Allegiance to the U.S. and Texas Flags

The Pledges of Allegiance were led by Director Anderson.

2.3 Receipt of Commendation, Awards, and Honoraria

There were no commendations, awards, or honoraria.

3. Public Comments

There were no public comments.

4. Work Session

4.1 Update by the General Manager regarding meetings and events attended by staff.

Mr. Spear introduced Amy Sims, SJRA's General Counsel. He also provided updates regarding winter storm Enzo, various legislative matters related to water and water infrastructure, and Lake Conroe Park.

4.2 Update by the Director of Communications and Public Affairs regarding updates related to various division and departmental projects, initiatives, tours, meetings, and social media platforms.

Ms. Ramsey provided updates related to various division and departmental projects, initiatives, tours, meetings, and social media. She introduced the latest Best Water in Texas video starring

Ed Coleman, GIS Specialist, and Nabeel Khan, Project Manager I.

4.3 Presentation of the Annual Historically Underutilized Business (“HUB”) Report

Mr. Justin Ford, Procurement Manager, provided statistics from 2024 regarding the utilization of HUB vendors.

5. Consent Agenda

Director Boulware made a motion to approve the Consent Agenda, as presented. The motion was seconded by Director Johnson and carried unanimously.

5.1 G&A - Minutes

Approval of Minutes - Regular Meeting of December 12, 2024.

5.2 G&A - Unaudited Financials

Consider approval of the unaudited financials for the months of September and October, 2024.

6. Regular Agenda

6.1 G&A - Annual Comprehensive Financial Report

Ms. Jamye Lewis, Accounting Manager, reported on the processes involved in the compilation of the Annual Comprehensive Financial Report (“ACFR”). Ms. Jennifer Weineke, Auditor with Knox Cox and Company, presented the Annual Comprehensive Financial Report and reported an unmodified (“clean”) opinion with no internal control weaknesses. The Accounting Department was commended for their efforts. Director Faubel made a motion to accept the Annual Comprehensive Financial Report - Audited Financial Statements and Related Notes, and the Federal Single Audit Report for the fiscal year ended August 31, 2024. The motion was seconded by Director Mora and carried unanimously.

6.2 GRP - Resolution - Proposed GRP Division Fiscal Year 2025 Budget Amendment

This item was not considered.

6.3 Woodlands - Resolution - Proposed Woodlands Division Fiscal Year 2025 Budget Amendment

Ms. Pam Steiger, Chief Financial Officer, provided information related to the proposed Woodlands Division Fiscal Year 2025 budget amendment. Director Buick made a motion to adopt Resolution No. 2025-R-01 of the Board of Directors of the San Jacinto River Authority adopting an amended Fiscal Year 2025 Budget for the Woodlands Division. The motion was seconded by Director Mora and carried unanimously.

6.4 Woodlands - Work Order No. 3 for Additional Services in Support of the Wastewater Treatment Facility No. 1 Renewal/Replacement Evaluation

Mr. Justin Sandt, Technical Services Project Manager, provided information related to the primary scope of the project, which includes condition based assessment of the existing concrete structures at Wastewater Treatment Facility (“WWTF”) No. 1, as well as eight (8) additional

stakeholder presentations. Director Faubel made a motion to authorize the General Manager to execute Work Order No. 3 with Carollo Engineers, Inc., in the amount of \$181,689, for additional services in support of the Wastewater Treatment Facility No. 1 Renewal/Replacement Evaluation for the Woodlands Division. The motion was seconded by Director Johnson and carried unanimously.

6.5 Highlands - Resolution - Official Intent to Reimburse Operating Fund

Ms. Steiger explained that federal law prohibits the Authority from utilizing bond proceeds to reimburse itself for construction expenditures (in excess of \$100,000) previously paid with general revenues unless the Board of Directors timely adopts a resolution reserving such right. Further, she explained that the proposed resolution will reserve the Authority's rights to utilize future bond proceeds to reimburse its general fund for payment of costs related to the Lake Houston Pump Station Pump and Motor Replacement Project and the Garth Road Siphon Replacement Project. Director Buick made a motion to adopt Resolution No. 2025-R-02 Expressing Official Intent to reimburse Operating Fund to preserve rights relative to payments made for the Lake Houston Pump Station Pump and Motor Replacement Project and the Garth Road Siphon Replacement Project. The motion was seconded by Director Faubel and carried unanimously.

6.6 Raw Water Enterprise - Professional Services Agreement and Work Order No. 1 for Structure 2 and South Canal Bypass Levee Improvements

Mr. Aaron Schindewolf, Technical Services Project Manager, provided information related to necessary improvements to Structure 2 and the South Canal Bypass between Structure 3 and Siphon 24, along the South Canal Bypass. He explained that improvements are needed to enhance infrastructure and access in order to perform maintenance and continue reliable conveyance of raw water to customers. Director Johnson made a motion to authorize the General Manager to execute a Professional Services Agreement and Work Order No. 1 with Diaz Engineering, LLC, in an amount not to exceed \$483,500, for engineering design for Structure 2 and South Canal Bypass Levee Improvements in Highlands. The motion was seconded by Director Mora and carried unanimously.

7. Executive Session

The meeting was convened in executive session at 10:12 a.m., under the following provisions:

7.1 Discussion regarding items identified elsewhere on the agenda pursuant to Texas Government Code Sections 551.071, Consultation with Attorney; 551.072, Real Property; 551.073, Prospective Gifts; 551.074, Personnel Matters; or 551.076, Security Devices, as applicable.

7.2 Pursuant to Texas Government Code, Section 551.071, Consultation with Attorney:

- 7.2.1 Litigation related to Hurricane Harvey, including additional legal services to be provided;
- 7.2.2 Pending litigation involving City of Conroe, City of Magnolia, Quadvest, L.P., Woodland Oaks Utility, L.P., related to GRP, and other potential litigation related to GRP;
- 7.2.3 Proposed amendments to the 1944 Agreement and 2009 Water Supply Contract between the San Jacinto River Authority and the City of Houston; and
- 7.2.4 Proposal for Lake Conroe active storm management.

7.3 Pursuant to Texas Government Code, Section 551.072, Real Property:

7.3.1 Lake Conroe Park; and

7.3.2 Lease agreement with U.S. Forest Service for property associated with Lake Conroe Reservoir.

8. Reconvene in Open Session

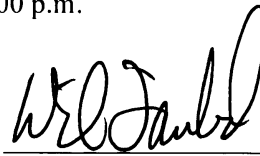
With a quorum of the Board present, the meeting was called into open session at 11:59 a.m.

9. Announcements / Future Meeting

It was announced that the next San Jacinto River Authority Regular Board Meeting will take place on February 27, 2025.

10. Adjourn

Without objection, the meeting was adjourned at 12:00 p.m.



Wil Faubel
Secretary, Board of Directors

