

**BOARD OF DIRECTORS
SAN JACINTO RIVER AUTHORITY
MINUTES OF REGULAR MEETING
FEBRUARY 27, 2025**

A regular meeting of the Board of Directors of the San Jacinto River Authority was held at 8:00 a.m., February 27, 2025, at the San Jacinto River Authority General and Administration Building. Notice of said meeting was posted as required by law. President Ronnie Anderson, Vice President Ed Boulware, Secretary Wil Faubel, Director Stacey Buick, and Director Stephanie Johnson were present. Treasurer Mark Micheletti and Secretary ProTem Ricardo Mora were absent. Also in attendance were Aubrey A. Spear, General Manager; Heather Ramsey, Director of Communications and Public Affairs; Ed Shackelford, Director of Operations; Connie Curtis, Director of Technical and Operational Services; Pam Steiger, Chief Financial Officer; Cynthia Bowman, Chief of Staff; Amy Sims, General Counsel, and Mitchell Page, Outside General Counsel.

1. Call to Order

The meeting was called to order at 8:00 a.m.

2. Ceremonial Items

2.1 Invocation

The invocation was delivered by Reverend Joshua Ray, First Methodist Conroe.

2.2 Pledges of Allegiance to the U.S. and Texas Flags

The Pledges of Allegiance were led by Director Anderson.

2.3 Receipt of Commendation, Awards, and Honoraria

There were no commendations, awards, or honoraria.

3. Public Comments

Mr. Kevin Lacy spoke about the 2025 Active Storm Management Protocols and Mr. Paul Johnston of Magnolia Lake Subdivision spoke about erosion in and around Magnolia Lake.

4. Work Session

4.1 Update by the General Manager regarding meetings and events attended by staff.

Mr. Spear provided updates related to the City of Conroe litigation, Lake Conroe Park, the Texas Water Development Board's Water for Texas Conference, the Groundwater Management Area 14 meeting, The Woodlands Economic Development Conference, and the GRP Review Committee meeting. Mr. Shackelford provided details related to the recent reorganization of the Raw Water Enterprise.

4.2 Update by the Director of Communications and Public Affairs regarding updates related to various division and departmental projects, initiatives, tours, meetings, and social media platforms.

Ms. Ramsey provided updates related to various division and departmental projects, initiatives, tours, meetings, and social media. Mr. David Sidney, Lake Conroe Manager, provided information related to the recent bass tournament, as well as the donation and placement of artificial fish habitat in Lake Conroe.

5. Consent Agenda

Director Buick made a motion to approve the Consent Agenda, as presented. The motion was seconded by Director Johnson and carried unanimously.

5.1 G&A - Minutes

Approval of Minutes - Regular Meeting of January 23, 2025, and Special Meeting of February 12, 2025.

5.2 G&A - Unaudited Financials

Approve the unaudited financials for the months of November and December, 2024.

5.3 G&A - Resolution - Authorized Signatories

Adopt Resolution No. 2025-R-03 of the San Jacinto River Authority Board of Directors designating the authorized signatories for all Authority financial transactions with the authorized depository banks and any other financial institutions in order to execute necessary financial transactions to conduct the Authority's financial business.

5.4 Raw Water Enterprise - Resolution - Waller County Hazard Mitigation Action Plan Update

Adopt Resolution No. 2025-R-04 of the San Jacinto River Authority Board of Directors adopting the Waller County Hazard Mitigation Action Plan Update, subject to non-substantive edits.

5.5 Raw Water Enterprise - Construction Contract for Lake Conroe Dam Crest Road Repairs

Authorize the General Manager to execute a construction contract with AAA Asphalt Paving, Inc., in the amount of \$132,959, for Lake Conroe Dam Crest Road Repairs for the Lake Conroe Division, and modifications up to the amount approved per the Procurement Policy.

6. Regular Agenda

6.1 Woodlands - Seventh Supplemental Agreement with Municipal Utility District No. 39

This item was not considered.

6.2 Woodlands - Resolution - Amended Fiscal Year 2025 Woodlands Division Repair and Replacement Budget

This item was not considered.

6.3 Highlands - Resolution - Amended Fiscal Year 2025 Highlands Repair and Replacement Budget

Ms. Steiger explained that the Highlands Division is planning two projects that involve improvements to the Highlands East Canal Transfer Pump Station (ECTPS) and the Highlands Emergency Operations Center (EOC). She stated that the ECTPS project was budgeted to begin final design during Fiscal Year 2025, however during the initial kick off meetings, staff determined the need to perform an update to master planning that was initially performed in 2021 for both projects. She explained that the proposed budget amendment addresses the funding move of \$8,110.50 from the ECTPS Improvements project to the EOC Improvements project and addresses a minor scope change. Director Boulware made a motion to adopt Resolution No. 2025-R-05, of the San Jacinto River Authority Board of Directors adopting an amended Fiscal Year 2025 Repair and Replacement Budget for the Highlands Division. The motion was seconded by Director Johnson and carried unanimously.

6.4 G&A - Resolution - Designation of Board President Pro Tempore

Ms. Sims explained that the purpose of establishing a President Pro Tempore is to ensure a member of the Board of Directors can preside over meetings of the Board in the event both the President and the Vice-President are absent. Director Faubel made a motion to adopt Resolution No. 2025-R-06, of the San Jacinto River Authority Board of Directors designating a President Pro Tempore (President Pro Tem).

7. Executive Session

The meeting was convened in executive session at 8:44 a.m., under the following provisions:

7.1 Discussion regarding items identified elsewhere on the agenda pursuant to Texas Government Code Sections 551.071, Consultation with Attorney; 551.072, Real Property; 551.073, Prospective Gifts; 551.074, Personnel Matters; or 551.076, Security Devices, as applicable.

7.2 Pursuant to Texas Government Code, Section 551.071, Consultation with Attorney:

- 7.2.1 Discuss litigation related to Hurricane Harvey, including additional legal services to be provided by Hunton Andrews Kurth, LLP;
- 7.2.2 Litigation involving City of Conroe, City of Magnolia, Quadvest, L.P., Woodland Oaks Utility, L.P., related to GRP, and other potential litigation related to GRP;
- 7.2.3 Proposed amendments to the 1944 Agreement and 2009 Water Supply Contract between the San Jacinto River Authority and the City of Houston; and
- 7.2.4 Discussion regarding adjacent property encroachments onto SJRA owned property.

7.3 Pursuant to Texas Government Code, Section 551.072, Real Property:

- 7.3.1 Discussion regarding Lake Conroe Park.

8. Reconvene in Open Session

With a quorum of the Board present, the meeting was called into open session at 10:45 a.m.

9. Announcements / Future Meeting

It was announced that the next San Jacinto River Authority Regular Board Meeting will take place on March 27, 2025.

10. Adjourn

Without objection, the meeting was adjourned at 10:46 a.m.



Wil Faubel
Secretary, Board of Directors

